

**ISA Texas Chapter
Board of Directors Meeting Minutes
Lubbock, Texas
May 21, 2004**

MEMBERS IN ATTENDANCE

**Melinda Adams
Renee Burke-Brown
John Giedraitis
James Koenig
James Tuttle
Pat Wentworth**

**Courtney Blevins
Gene Gehring
Melanie Kirk
Russell Peters
Mike Walterscheidt
Bryan White**

MEMBERS ABSENT

**Jack Hill
James Houser**

I. Call to Order: The meeting was called to order by President Tuttle at 8:35 a.m.

II. Approval of Minutes: A motion was made to approve the minutes of the last meeting as distributed to the board; motion seconded; motion approved.

III. Reports:

a. Treasurer: The treasurer's report was submitted by Walterscheidt showing following balances; checking \$37,636.36, Scholarship \$23,412.41, CD \$13,463.26, CD \$13,705.35. A motion was made to approve the treasurer's report; motion seconded; motion approved.

b. Editor: Blevins said the deadline for the next Newsletter was July 7. Eighty members said they would take the e-mail version of the Newsletter.

c. Liaison: Walterscheidt reported on the Nashville Board meeting; James Skiera has been appointed the new ISA Executive Director. Juan Carlos Cervantes is the Director of Science and Research.

d. Executive Director: Walterscheidt reported that the office is working well and asked for comments or complaints.

e. Committee Reports:

Convention 2004: Work is progressing, but lots needs to be done especially on the program. Peters is working on the program and will have information to Desiree soon. Giedraitis reported that 3900 reminder cards will be sent out to many organizations. Information on the business meeting will be put in the ballot. Walterscheidt will request that Skiera participate in our meeting.

Tree Climbing Championship: A profit-loss statement by LeBlanc was distributed which showed a good profit. Walterscheidt reported that we now have our own PA system. There was some discussion on starting on Friday p.m. and finishing early on Saturday or if necessary that Sunday is a makeup day. This will be worked out.

Arbor Day: Giedraitis and Adams reported that the 2004 Arbor Day in Fort Worth was a success and Tuttle gave an excellent talk. There is no place for 2005 scheduled yet.

Certification: Wentworth distributed a written report. There was some discussion on the Certified Tree Workers and Board Certified Master Arborist. There was some discussion on CEU fees, but no action was taken.

Research: A motion was made to transfer \$10,000.00 from our reserves in checking to fund research and amend the budget to include a line item of Texas Arboricultural Research; motion seconded; motion passed.

Membership: There was a short discussion on membership. We now have officially 460 members.

Workshop: Gehring reported on the various workshops. The Oak Wilt workshop net profits will go the to new Research Fund, there should be a profit of \$4,500 to \$5,000. It was also suggested that Gehring lead a group, including researchers, to hold another national Oak Wilt Symposium in Texas asap.

Awards: Giedraitis is working on this. He also will work on International awards.

Publicity: No Report

Historian: Renee Burke-Brown told about the CD that has all of the history of the Texas Chapter and gave Board Members a copy to view. Renee did an excellent job in getting this done and was commended.

Appraisal: With the completion of the supplement this committee was put on hold.

Scholarship: Walterscheidt reported that monies have been sent to SFA and TAMU. It was suggested that the winners be recognized at the conference.

IV. Old Business: There was no old business.

V. New Business:

a. Nominating Committee: A report was presented, but the withdrawal of one of the nominees for Vice-President it was decided to have the committee find another candidate and the approval of the slate will be by e-mail.

b. By-Laws Revision: A motion was made to approve the revisions that werer submitted to the Board 30 days prior to the board meeting; motion seconded; motion approved.

c. Executive Director Review: Executive Committee will do this.

d. Investment Report: James Houser teleconferenced with the board on suggestions to diversify the investment. He will prepare a report for the board to act on by e-mail.

VI. Next Board Meeting: The Board will meet on Friday, July 30 at 10:00 a.m. in Round Rock.

VII. Adjourn: The meeting was adjourned at 11:40 a.m.

Respectfully,

Michael J. Walterscheidt
Executive Director

