

ISA Texas Chapter
Board of Directors Meeting Minutes
Waco, Texas
August 15, 2003

MEMBERS IN ATTENDANCE

**Melinda Adams
Renee Burke Brown
Melanie Kirk
Russell Peters
Mike Walterscheidt
Bryan White**

**Courtney Blevins
John Giedraitis
James Koenig
Mark Peterson
Pat Wentworth**

MEMBERS ABSENT

James Tuttle

OTHERS PRESENT

Gene Gehring

I. Call to Order: President Adams called the meeting to order at 10:10 and declared a quorum.

II. Approval of Minutes: A motion was made to approve the minutes of the last meeting as published; motion seconded; motion approved.

III. Reports

a) Treasurer: Walterscheidt presented document that showed the status of all ISA accounts. Also each Board Member was given a copy of the accounts in the checking accounts.

b) Editor: Blevins talked about the Newsletter and the need for everyone to contribute. A good contribution would be a one to two page technical article. The next Newsletter has a contribution deadline of October 1.

c) Convention 2003: The registration brochure was discussed and compliments were given on its quality. Some discussion on Kim Coder and trying to contact him about travel plans, etc. There was considerable discussion about student registration fees for the conference, Several plans were discussed. A motion was made to comp students who are members of SSA for the educational sessions, if they stay for the social they pay \$10; All other students will be charged \$25 for the conference. Motion seconded; Motion passed. Walterscheidt will e-mail each

of the schools involved to inform them of the decision. (E-mail has been completed)

Arbor Day; Giedraitis reported that hopefully the 2004 State Arbor Day Event will be in Fort Worth on April 30.

Certification: Wentworth reported that applications are down nationwide. There were 10 tests given in 2003, which is too many. Hopefully in 2004 there will be 5 or 6 tests given. There is a need to have more publicity about tests. ISA will send to Green Industry in an area around test.

Research Trust: Hagen was not present. The chapter did have an auction item in Montreal.

Membership: Walterscheidt reported that membership was about 430.

Workshops: Gehring reported that 7 were planned and 4 were held. Several broke even on monies, but the Roots Workshop in College Station will make several thousand dollars. Gehring will develop plans for workshops in 2004 and it will be part of the budget process. There was some hope to find speakers other than academics.

Awards: Giedraitis reported there will be two awards presented at the Conference The Arborist of the Year and Professional Project. There will be mid-September announcement.

Publicity: We still need a new publicity chair.

Historian: Renee Burke Brown passed out a brief history of the organization. There was discussion on what we want to do next. It was decided to find the cost to scan the materials we have and put them on a CD.

Appraisal: Peters reported all gaps in data have been filled in. There will be draft available by the end of August.

Scholarship: Checks will be sent in August.

IV. Old Business

a) **Executive Director Review:** Peterson will do within the next three weeks.

b) **Member Survey:** Bryan White will held Melinda develop.

c) **Status of Brooks and Catalani:** Catalani submitted a resignation and Brooks is turning over his books to Walterscheidt after the Board Meeting.

d) Garden Writers: Walterscheidt reported we have the names. We just need to get ISA to send us Arborist News.

V. New Business

a) Election Results: The following were elected: President Elect, Russell Peters; Vice President, Pat Wentworth; Editor, Courtney Blevins; ISA Director, Mike Walterscheidt. Board members elected were: Renee Burke Brown, Gene Gehring, John Giedraitis, Jack Hill, Jim Houser. Walterscheidt will write a letter to inform all those who ran for the Board.

b) Convention 2004: Nothing has been done yet. The consensus is to have the convention jointly with TUFC if they desire. Waco seems like a good place. Melinda will inform Tuttle that he needs to appoint a committee to begin planning.

c) By-Laws Changes: A short discussion was held on the proposed changes. A motion was made to approve the changes; motion seconded; motion approved. There will be some other minor changes made at the next Board Meeting.

VI. Next Meeting: The next Board meeting will be held on Friday, January 23, 2004 in Elgin at Walterscheidt's office at 10:00 a.m. Lunch will be furnished.

VII. Adjourn: A motion was made to adjourn; seconded; approved. The meeting was Adjourned at 12:30 p.m.

Respectfully submitted:

Michael J. Walterscheidt